

# **CURRICULUM VITAE**

*(Years of Service: 2002 – 2022)*



**'ALIYATULMUNA BINTI MOHD NOR**

**Lecturer**

**012-3130070**

**[aliyatulmuna@kuis.edu.my](mailto:aliyatulmuna@kuis.edu.my)**

## ACADEMIC QUALIFICATIONS

Universiti Putra Malaysia

**Master of Science (Teaching of English as a Second Language)**

Project Paper: Recurring Themes in Young Adult Literature: An Examination on Young Adult Novels **2003**

International Islamic University Malaysia

**Bachelor of Human Sciences (English Language and Literature)**

**2<sup>nd</sup> Class (Upper) Honours**

**1998**

Matriculation Centre International Islamic Univeristy Malaysia

**Matriculation Certificate (English)**

**1994**

## WORK EXPERIENCE

Sept 2002 – current : Kolej Universiti Islam Antarabangsa Selangor  
May 2000 – Aug 2002 : Universiti Teknologi MARA Kampus Segamat Johor  
July 1998 – Apr 2000 : Kumpulan Pendidikan Yayasan Pelajaran Johor Sdn  
Bhd - Kolej Islam YPJ

## POSITIONS IN ADMINISTRATION

- **Dean**, Foundation Centre KUIS – Mar 2014 hingga Apr 2017
- **Deputy Dean**, Faculty of Language and Communication, KUIS – Feb 2006 till Jan 2009
- **Head**, Department of English, Faculty of Language and Communication KUIS – Nov 2003 till Jan 2006

## AWARDS / ACKNOWLEDGEMENTS / APPOINTMENTS (NATIONAL & INTERNATIONAL LEVEL AND KUIS)

- *Anugerah Perkhidmatan Cemerlang*, KUIS 2015
- *Anugerah Perkhidmatan Cemerlang*, KUIS 2014
- *Anugerah Khidmat Setia*, KUIS 2014
- *Anugerah Perkhidmatan Cemerlang*, KUIS 2007
- Acknowledgement as Lead Assessor, Scholarship Selection Program, Yayasan Tunku Abdul Rahman 2008 - 2016

## EXPERTISE AND CONSULTATION

### NATIONAL LEVEL (9)

No.	Committee Name	Period	Status
1	Public Speaking Workshop, USIM	Dec 2013	Facilitator
2	English Language Camp USIM 2013	Nov 2013	Facilitator
3	Language Support 1, USIM	Jul 2009	Facilitator
4	Language Support 3, USIM	Jun 2009	Facilitator
5	<i>Program Pemilihan Pelajar IPT Malaysia untuk Biasiswa Yayasan Tunku Abdul Rahman (YTAR)</i>	2008 - 2016	Lead Assessor
6	The 7 <sup>th</sup> World Conference on Muslim Education, UKM	2009	Master Ceremony
7	<i>Kovensyen Intergriti Zakal Selangor</i>	2009	Reporter
8	Parliamentary Debate, BMI UniKL	2006	Invited Speaker
9	Inter Programme Parliamentary Style Debate Competition	2007	Invited Judge

### KUIS (27)

No.	Position	Agencies
1	<b>Coordinator</b> , <i>Jawatankuasa Pembangunan dan Latihan Akademik KUIS (1 Okt 2020 - 30 Sept 2022)</i>	KUIS
2	<b>Member</b> , <i>Jawatankuasa Penilaian Program Pengajian KUIS (2019 – 2022)</i>	KUIS
3	<b>Secretariat</b> , <i>Penyelidikan Jawatankuasa Akademik dan Penyelidikan, FPM KUIS (Feb 2021 – Jan 2023)</i>	KUIS
4	<b>Ahli</b> , <i>Jawatankuasa Peperiksaan dan Pengijazahan, Jawatankuasa Akademik dan Penyelidikan FPM KUIS (Feb 2021 – Jan 2023)</i>	KUIS
5	<b>Sekretariat Kebajikan Staf dan Keceriaan</b> , <i>Jawatankuasa Pembangunan Mahasiswa dan Alumni , FPM KUIS (Feb 2021 – Jan 2023)</i>	KUIS
6	<b>Deputy Director II</b> , <i>7th International Conference on Management and Muamalah 2020 (7th IcoMM 2020)</i>	KUIS
7	<b>Assessor</b> , <i>Kertas Kerja 7th International Conference on Management and Muamalah 2020 (7th IcoMM 2020)</i>	KUIS
8	<b>Master Ceremony</b> , <i>5th International Research Management and Innovation Conference 2018 (5th IRMIC 2018)</i>	KUIS
9	<b>Member</b> , <i>Jawatankuasa, Pembangunan Perpustakaan KUIS (2015)</i>	KUIS

10	<b>Assessor</b> , <i>Mini Kolokium KUIS 2014</i> (2014)	KUIS
11	<b>Assessor</b> , <i>Kertas Soalan Peringkat Fakulti</i> (2 Nov 2011)	KUIS
12	<b>Assessor</b> , <i>Pengajaran &amp; Pembelajaran FBMK</i> (31 Jul 2007)	KUIS
13	<b>Ahli</b> , <i>Jawatankuasa Penyelarasan Taqvim Akademik KUIS</i> (6 Mac 2007)	KUIS
14	<b>Member</b> , <i>Majlis Senat KUIS</i> (1Jan 2005 – 31 Dis 2006)	KUIS
15	<b>Member</b> , <i>Jawatankuasa Akademik KUIS</i> (13 Jun 2005)	KUIS
16	<b>Assessor</b> , <i>Kertas Soalan Peringkat Jabatan dan Fakulti</i> (Nov 2003)	KUIS
17	<b>Secretariat</b> , <i>Pelan Transformasi KUIS</i> (Ogos 2011)	KUIS
18	<b>Translation Member</b> , <i>MBA Curriculum Design KUIS</i> (2011)	KUIS
19	<b>Book/Module Setter</b> , <i>Book Making Workshop KUISCELL</i> (2010)	KUIS
20	<b>Master Ceremony</b> , <i>2nd International Conference of Islamic Education ICIED</i> (2011)	KUIS
21	<b>Member</b> , <i>Pusat Pengajian Siswazah KUIS</i> (1Mac 2007 – 31 Dis 2009)	KUIS
22	<b>Jawatankuasa</b> , <i>Sub-Komiti Best Student 2010</i> (30 Jan 2008)	KUIS
23	<b>Jawatankuasa</b> , <i>Sub-Komiti Best Lecturer 2010</i> (30 Jan 2008)	KUIS
24	<b>Member</b> , <i>Jawatankuasa Majlis Permuafakatan Perwakilan Mahasiswa KUIS (MUAFAKAT)</i> (29 Jul 2008)	KUIS
25	<b>Master Ceremony</b> , <i>The Centre of Excellence Officiating Cermony</i> (Mei 2009)	KUIS
26	<b>Master Ceremony</b> , <i>Convocation Ceremony KUIS</i> (2003 – 2009)	KUIS
27	<b>Master Ceremony</b> , <i>The Islamic Management Conference</i> (2004)	KUIS

**JOURNAL/MONOGRAPH/GUIDELINES AND POLICIES EDITORS (1)**

No.	Position	Name of Journal/Monograph/Guideline
1	Assessor	Language and Education Trends 5 (LETs 5) 2019 -2020

## TEACHING AND SUPERVISION

### TEACHING COURSES (14)

1. MBLC 1063 Introduction to Phonetics and Phonology
2. MBLC 1043 Introduction to Applied Linguistics
3. MBLC 1023 English for Communication 1
4. MDLS 1042 Structure of English
5. MDLS 1233 Introduction to Language and Linguistics
6. MDLS 1253 English Proficiency II
7. MDLS 2273 English Proficiency III
8. MDLS 3173 Public Speaking
9. NBWU 2082 Workplace Communication Skills
10. MDPM 3083 Pengucapan Awam
11. PDTE 1043 Linguistics
12. PDTE 3132 Research Methodology
13. PBEM 1022 Introduction to Linguistics
14. PBEM 2042 Phonetics and Phonology

### LIST OF TEACHING COURSES BY SEMESTER

SEMESTER	COURSE	LEVEL
Sesi II 2021/2022	MBLC 1063 Introduction to Phonetics and Phonology	Degree
	MDLS 1043 Structure of English	Diploma
	MDLS 1233 Introduction to Language and Linguistics	Diploma
	MDLS 1253 English Proficiency II	Diploma
Sesi I 2021/2022	MBLC 1233 3 Introduction to Language and Linguistics	Diploma
	MDLS 1043 Structure of English	Diploma
	MDLS 1253 English Proficiency II	Diploma
	MDLS 2103 Advanced English Proficiency	Diploma
	MDLS 2273 English Proficiency III	Diploma
Sesi III 2020/2021	MDLS 3173 Public Speaking	Diploma
	MBLC 1043 Introduction to Applied Linguistics	Degree
	MDLS 1233 Introduction to Language and Linguistics	Diploma
	MDLS 2103 Advanced English Proficiency	Diploma
Sesi I 2020/2021	MDLS 3173 Public Speaking	Diploma
	MBLC 1023 English for Communication 1	Degree
	MDLS 1233 Introduction to Language and Linguistics	Diploma
	MDLS 2103 Advanced English Proficiency	Diploma
Sesi II 2019/2020	MDLS 3173 Public Speaking	Diploma
	MBLC 1023 English for Communication 1	Degree
	MDLS 1023 Introduction to Linguistics	Diploma
	MDLS 2103 Advanced English Proficiency	Diploma

	MDLS 3173 Public Speaking	Diploma
Sesi I 2019/2020	MDLS 2103 Advanced English Proficiency	Diploma
	MBLC 1023 English for Communication 1	Degree
	MDLS 3173 Public Speaking	Diploma
	NBWU Workplace Communication Skills	Diploma
Sesi II 2018/2019	MDLS 2103 Advanced English Proficiency	Diploma
	MDPM 3083 Pengucapan Awam	Diploma
	PDTE 1043 Linguistics	Diploma
	NBWU 2082 Workplace Communication Skills	Diploma
Sesi I 2019/2020	MDLS 2103 Advanced English Proficiency	Diploma
	MBLC 1023 English for Communication 1	Degree
	MDLS 3173 Public Speaking	Diploma
	NBWU Workplace Communication Skills	Diploma
Sesi I 2018/2019	MDLS 2103 Advanced English Proficiency	Diploma
	MDPM 3083 Pengucapan Awam	Diploma
	PDTE 3132 Research Methodology	Degree
	NBWU 2082 Workplace Communication Skills	Diploma
Sesi II 20017/2018	MDLS 1023 Introduction to Linguistics	Diploma
	PBEM 1022 Introduction to Linguistics	Degree
	PBEM 2042 English Language Proficiency I	Degree
	PBEM 3072 Phonetics and Phonology	Degree
	NBWU Workplace Communication Skills	Diploma

### INDUSTRIAL TRAINING OR PRACTICUM SUPERVISION

#### List of Industrial Training or Practicum Students (27 students)

No.	Name of Student	Programme (Field of Studies)	Year of Graduation
1	Nurul Hanani Roslan	Pengurusan Sumber Manusia	2022
2	Fatin Najwa Sahmon	Pengurusan Sumber Manusia	2022
3	Nur Anis Syamimi Mohd Razman	Pengurusan Sumber Manusia	2022
4	Fatihah Badrul Hisham	Pengurusan Sumber Manusia	2022
5	Zulkarnain Tajuddin	Pengajian Bahasa Inggeris	2021
6	Nurhuda Shaharom	Pengajian Bahasa Inggeris	2021
7	Nurul Izzah Misni	Pengajian Bahasa Inggeris	2021
8	Julyanurhana Jantan	Pengurusan Sumber Insan	2021
9	Emeir Ezzat Zakaria	Komunikasi (Penyiaran)	2021
10	Nurul Wahida Akma Abdullah	Kewangan Islam Perbankan	2021
11	Nur Afiqah Mohd Razali	Pengurusan Sumber Insan	2021
12	Nor Salsadila Rosli	Ekonomi dan Kewangan	2021

13	Qistina Balqis Binti Razali	Pengajian Bahasa Inggeris	2020
14	Ahmad Faris Izzat Bin Ahmad Samsul Arifin	Pengajian Bahasa Inggeris	2020
15	Norhaslinda Binti Hanif	Pengajian Bahasa Inggeris	2020
16	Nurul Aqilah Binti Zawawi	Pengajian Bahasa Inggeris	2020
17	Nurqistina Zahra Binti Mohd Radhi	Pengajian Bahasa Inggeris	2020
18	Nur Amira Athirah Binti Rahmat	Pengajian Bahasa Inggeris	2020
19	Nor Nadhirah Binti Mohamad	Pengurusan Perniagaan	2020
20	Nurnazihah Mat Fuad	Kewangan Islam (Perbankan)	2019
21	Siti Nurul Syahidah Harun	Perbankan Islam	2019
22	Dinie Syafiqah Zuraidy	Pengurusan Sumber Manusia	2019
23	Anis Nadhirah Nazarudin	Pengurusan Sumber Manusia	2019
24	Wan Nurafiqah Abdul Aziz	Pengurusan Sumber Manusia	2019
25	Fatima Az-Zahra' Mustafa	Pengajian Bahasa Inggeris	2019
26	Anis Suraya Mohd Jaafar	Pengajian Bahasa Inggeris	2019
27	Siti Aisyah Zakaria	Pentadbiran Perniagaan dengan E-Dagang	2019

**List of Diploma Students Project Paper Supervision (18 students)**

No.	Name of student	Title of thesis	Progress
1	<b>Example:</b> Nabila Hashim	<i>Kesediaan Guru Pelatih Pendidikam Islam Fakulti Pendidikan (KUIS) sebelum Menghadapi Latihan Praktikum</i>	Completed 2018



## RESEARCH WRITING AND PUBLICATIONS (4)

List of Publications		
No.	Item	Number
1	Proceeding	2
2	Presentation	2
<b>Total</b>		<b>4</b>

### PROCEEDING (2)

**'Aliyatumuna Mohd Nor.** Oral Communicative Skills (Ocs) Among Foundation In Information Technology Students In KUIS: The Effectiveness Of Teaching Presentation Skills In An English Language Classroom. International Seminar on Tarbiyah ISoT 2016 Bandung Indonesia

**'Aliyatumuna Mohd Nor** The Teaching Of The English Sound System In Comparison To The Arabic Sound System: A Proposal. International Seminar on Tarbiyah ISoT 2015 Banda Aceh Indonesia

### LIST OF INTERNATIONAL AND NATIONAL SEMINAR PRESENTATIONS (2)

**'Aliyatumuna Mohd Nor** Oral Communicative Skills (Ocs) Among Foundation In Information Technology Students In KUIS: The Effectiveness Of Teaching Presentation Skills In An English Language Classroom. International Seminar on Tarbiyah ISoT 2016 Bandung Indonesia

**'Aliyatumuna Mohd Nor** The Teaching Of The English Sound System In Comparison To The Arabic Sound System: A Proposal. International Seminar on Tarbiyah ISoT 2015 Banda Aceh Indonesia



## REFEREES

1. Dr Mahanum Mahdun  
Head  
Department of English Language and Communication  
Faculty of Management and Muamalah  
Kolej Universiti Islam Antarabangsa Selangor (KUIS)  
Bandar Seri Putra  
43000 Kajang Selangor
  2. Dr Norziah Othman  
Dean  
Faculty of Management and Muamalah  
Kolej Universiti Islam Antarabangsa Selangor (KUIS)  
Bandar Seri Putra  
43000 Kajang Selangor
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